

A NOTE TO TEACHER & SCHOOL OFFICE

PLEASE PRINT

CHILD'S NAME: _____

TEACHER: _____

GRADE: _____

DATE: _____

Check on of the following and add details:

Is being dismissed at what time: _____
and picked up by: _____

Is being picked up at the end of the school day by:

Is staying after school because: (enrichment, scouts, etc.)

Other (trips/vacation/extended absences):

Parent's Signature:

Phone Number (where you can be reached, if needed):
